



Form Date:

BIWEEKLY PARTICIPATION FORM

If you are NEW to the Green Commuting Program, you must submit a Registration Form to be eligible to participate.

Your signed and completed Biweekly Participation Form must be submitted on-line or by hard copy to Department of Public Works no later than Friday evening at the end of the current pay period in which you participated.

Applicant Information

Personnel Number: First Name: Last Name:

Pay Period

This form is to track the number of your eligible commute days between home and work. Select from the following choices to record the appropriate mode each of your commute days for the pay period:

- 1. Transit (Bus, Ferry, or Train)
- 2. Carpool
- 3. Bicycle
- 4. Walk
- 5. Vanpool

Use the drop down boxes below to select your commute mode for the eligible days. Up to five days per week will be counted.

WEEK 1:		Example:		WEEK 2:	
Mode	Day	Carpool	Monday	Mode	Day
Select mode <input type="text"/>	Sunday			Select mode <input type="text"/>	Sunday
Select mode <input type="text"/>	Monday			Select mode <input type="text"/>	Monday
Select mode <input type="text"/>	Tuesday			Select mode <input type="text"/>	Tuesday
Select mode <input type="text"/>	Wednesday			Select mode <input type="text"/>	Wednesday
Select mode <input type="text"/>	Thursday			Select mode <input type="text"/>	Thursday
Select mode <input type="text"/>	Friday			Select mode <input type="text"/>	Friday
Select mode <input type="text"/>	Saturday			Select mode <input type="text"/>	Saturday
Days: <input type="text"/> Compensation: <input type="text"/>				Days: <input type="text"/> Compensation: <input type="text"/>	

I Understand and Agree to the Following Statements:

Deliberate falsification of this information may be cause for disciplinary action, which could include dismissal. Marin County Personnel Management Regulation 47.3 states that an employee can be disciplined for falsification on employment records, timesheets or reimbursement requests.

Check this box to confirm that you understand and agree to these statements.