

## AGENDA

### FINANCE AND RISK MANAGEMENT COMMITTEE MEETING MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (MCERA)

Retirement Board Conference Room  
One McInnis Parkway, 1st Floor  
San Rafael, CA

December 6, 2010 - 9:00 A.M.

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#### **CALL TO ORDER**

#### **ROLL CALL**

#### **MINUTES**

August 12, 2010, Finance and Risk Management Committee meeting

#### **A. OPEN TIME FOR PUBLIC EXPRESSION**

#### **B. OLD BUSINESS**

##### 1. Quarterly Checklist

Consider, review and updates on the following:

- a. MCERA travel and event related expenses
- b. Other expenses per Checklist guidelines
- c. Variances in the MCERA administrative budget in excess of 5%
- d. Reconciliation of MCERA administrative accounts
- e. Vendor services provided to MCERA
- f. MCERA staffing status
- g. Internal controls, compliance activities and capital calls
- h. Audits, examinations, investigations or inquiries from governmental agencies
- i. Other items from the Retirement Administrator related to risk and finance
- j. Form 700 submittal summary

#### **C. NEW BUSINESS**

##### 1. Placement Agent Disclosures and Related Matters

Consider and discuss statements received from Investment Managers and other items related to risk management for MCERA, including, but not limited to, fiduciary liability and general liability insurance coverages.

##### 2. AB 609

Review and discuss impacts of AB 609 on budgeting process at MCERA.

3. Class Action Securities Litigation  
Assess existing monitoring services and make recommendations to staff and/or Board re same.
4. Economic Assumptions Policy  
Discuss operational aspects of Economic Assumptions Policy

**Note: Items designated for information are appropriate for Committee action if the Committee wishes to take action.**



Late agenda material can be inspected in the Retirement office between the hours of 8:00 a.m. and 5:00 p.m. The Retirement office is located at One McInnis Parkway, San Rafael, CA.

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Copies of documents used in this meeting are available in accessible formats upon written request.

The agenda is available on the Internet at <http://www.mcera.org>.